

Burlingame City Council Minutes
Work Session - DRAFT
March 27, 2006

1. Call to Order by Mayor.

The Mayor called the meeting to order at 7:04pm.

2. Roll Call.

Roll Call:	Present:	Bill Kraus Chris Dubois Kevin Fry Ron Nichols Julie Sanders Dustin Swander
	Staff Present	Kurt Hassler, City Administrator Christina Lewis, City Clerk Wes Colson, Foreman David Punches, Foreman Joey Lamond, Foreman Jim Strohm, Lineman

3. Utility Rates.

Staff discussed the current utility rates charged by the City of Burlingame and a comparison to other surrounding communities. The Council asked staff to look into the following items:

Electricity

- Would it help to drop the Economic Development levels?
- Start looking at engine replacement and find out what assistance Westar could provide.
- Look into selling electricity back to Westar
- Look into other sources for purchasing power.

Water

- Look into reduced rate structure for high usage
- Look into possibly raising rates to pay for debt service on Phase 1 and possible Phase 2 projects.

Sewer

- Look into raising rates to begin upgrade projects recommended by sewer study.

Gas

- No action.

Trash

- Send out RFP for contract.
- Look into possibility of bringing service back into town instead of contracting out.

4. 10 Year History.

Staff presented a history of expenditures and revenues over the past 10 years. It was noted that several revenue sources have been eliminated or decreased over the past six to eight years, taking money away from street maintenance.

The Council asked for a sheet showing the total salary line items over the 10 year period.

5. New Revenue Sources.

Staff presented several ways to generate additional revenue for new programs and/or projects. It was determined that staff would investigate the possibility of a sales tax to generate new revenue. Staff will present a proposed timeline and possible projects and/or programs that could be funded with the additional revenue. Possible projects and/or programs included housing, streets, sidewalks, and downtown buildings.

6. Expenditure Reductions.

Staff asked the Council if they had any suggestions on ways to save money that they are passed on to staff and they would be investigated and reported back to the Council for possible action.

7. 2006 Capital Projects and Equipment Purchases.

Staff reviewed the list of capital projects and equipment purchases budgeted for 2006. Staff recommended not purchasing several items under the vehicle and equipment list and also had several suggested changes for the capital projects list.

The lists will be on the April 3rd agenda for formal approval.

8. Adjournment.

Motion to adjourn the meeting by Swander and seconded by Dubois.

Vote:	Ayes:	Chris Dubois
		Kevin Fry
		Ron Nichols
		Julie Sanders
		Dustin Swander

The Council adjourned at 9:47pm.

Kurt Hassler, City Administrator